



Universität St.Gallen



HSG TALENTS CONFERENCE

Tomorrow starts today.

*“From insight
to impact”* 

Career Fair Guide
HSG TALENTS Conference 2018

Career Fair Guide

THE HSG TALENTS CONFERENCE 2018 AND CAREER FAIR

The HSG TALENTS Conference is the University of St.Gallen's (HSG) official recruitment event. Companies from a wide range of industries will be on campus for over three weeks to take part in the variety of modules on offer. The centrepiece of the HSG TALENTS Conference is the career fair on 7 March 2018 at the Olma exhibition centre, where you will have the chance to present your company to over 1700 students at your individually designed booth over the course of a whole afternoon. This will allow you to give the students a better idea of what your company is all about and to answer their questions face to face.

In this document you will find all the information you need about the HSG TALENTS Conference 2018 career fair.

CAREER FAIR BOOKING PROCESS

• Registration is now open

You can register for the HSG TALENTS Conference on our website at www.hsgtalents.ch. As an initial step, we will ask you for the dimensions of your booth plus your contact and invoicing details. You can also book additional HSG TALENTS Conference 2018 modules here.

• Booking your booth facilities

After we receive your registration, we will send you all of the information needed to book your booth facilities (e.g. Eco 9) and furniture in a timely manner. If you would like a corner booth, please indicate this during this stage as well. Corner booths can also be booked here for an additional charge of 10% on top of the overall floor space. Corner booths are allocated on the basis of availability.

OPTIONS AND PRICE LIST (in CHF, excl. 8% VAT)

• Empty floor space

- 9 m² to 20 m² CHF 250/m²
- 21 m² to 30 m² CHF 230/m²
- over 30 m² CHF 210/m²

• Eco X system booth – our personal recommendation!

- unfurnished – for all booth sizes
includes back and side walls, power outlets, carpeting, screen lettering, spotlights

Additional charge of CHF 105/m²

Price advantage* for 12 m²: CHF 171

- furnished – available for 9m², 10m² and 12m²
includes floor space, all advantages of the Eco X unfurnished booth plus a high table, two stools, a prospectus stand and a waste-paper basket

Eco 9 CHF 3'600.-

Eco 10 CHF 4'000.-

Eco 12 CHF 4'600.-

• Eco 4

Our offer for SMEs (up to 100 employees) as well as NGOs and Start-Ups.

- 4 m² floor space; ready for use
- furnished (high table, stool, prospectus stand, waste-paper basket and power outlets)
- limited availability CHF 1'900.-

Please note:

- All booths must feature solid back and side walls. Folding exhibition walls or roller banners are not sufficient.
- The maximum booth height is three meters.

Preview



Unfurnished Eco X system booth



Furnished Eco X system booth



Eco 4 booth

* When compared with an individual booth booking

DETAILED INFORMATION

- Career fair location

The career fair will be held in Hall 9.1 at the Olma exhibition centre in St.Gallen. Directions and a map of the exhibition centre are available [here](#).

- Setting up and clearing up times

06. March 2018 – setting up	7.00 a.m. to 6.00 p.m. – booths are put together
07. March 2018 – setting up 07. March 2018 – hall cleaning	7.00 a.m. to 10.30 a.m. – smaller items are delivered 10.30 a.m. to 12 noon – no further setting up work permitted
07. March 2018 – career fair 07. March 2018 – clearing up 08. March 2018 – clearing up	12 noon to 6.00 p.m. 6.30 p.m. to 9.00 p.m. – booths are dismantled 7.00 a.m. to 12 noon – all booths are dismantled

Any costs for extended opening times are to be borne by the exhibitors.

- Delivery via courier to the following address:

Olma Messen St.Gallen
HSG TALENTS Conference
Halle 9.1 <Name of exhibitor> / <booth no.>
St. Jakobstrasse 94
CH-9000 St.Gallen

- Parking

If travelling by car, you may park in the exhibition centre car park. Half-day tickets (CHF 6) and full day tickets (CHF 12) can be purchased directly in the parking garage or at the information desk.

SERVICES INCLUDED IN CAREER FAIR PRICE

- Refreshments

All company representatives receive a voucher from the information desk for one lunchtime meal in the exhibition centre restaurant, Rosso. Mineral water is provided for you in the booths.

- WiFi

This year you will once again have access to free Wi-Fi anywhere in the Olma hall. Your login details will be provided in your booth.

- Job Wall

You can post job vacancies free of charge on the Job Wall.

- Obligatory third-party liability insurance

- Cloakroom

- Waste disposal service

CONTACT

Please do not hesitate to contact us with any questions you may have about the career fair. Your personal contact person or Louis Probst will be happy to assist you further.

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